



Haryana Government Gazette

EXTRAORDINARY

Published by Authority

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No. 88-2019/Ext.] CHANDIGARH, TUESDAY, MAY 28, 2019 (JYAISTHA 7, 1941 SAKA)

HARYANA GOVERNMENT
INDUSTRIES AND COMMERCE DEPARTMENT

Notification

The 28th May, 2019

No. 25/02/2019 – 4IB-I.—In pursuance to the Haryana Logistics, Warehousing & Retail Policy, 2019 notified *vide* No. 25/02/2019-4IB-I dated 09.03.2019, the Governor of Haryana is pleased to notify the schemes covered under the Haryana Logistics, Warehousing and Retail Policy, 2019, as per details given below:-

A. Definitions:

a. Warehouse:

A warehouse can be defined as any premise (including any protected place) which includes a place for storage and/or accumulation of goods under controlled conditions and also equipped for providing handling, transportation as well as value added services such as sorting, grading, packaging etc. A warehouse may be characterized as Integrated Inland Container Depots/Custom Bounded Areas, Warehouse for Agriculture Produces/Grain Godowns, Warehouse other than agriculture produces. For the purpose of this policy, a warehouse storage system may include but not be limited to the following:-

- i. Warehousing complex with fixed facilities, moving units, rolling stocks.
- ii. Open and closed storage, ambient condition storage for transit period.
- iii. Fulfilment centres (in case of e-retailing), distribution centres.

The warehouses to also earmark dedicated area for idle parking. In the warehousing setup, upto 10% of the covered area may be utilized for ancillary activities such as packaging, assembling, kitting etc.

Minimum Area Norms for setting up of warehouses -

- I. Warehouses to be developed in minimum of 2 acres in case of warehouses set up for agriculture produce/ grain Godowns and for warehouses set up for other purposes in hyper, high, medium and low potential zones.
- II. Warehouses should have a minimum approach road of 30 ft.

Note.— As per the provisions laid out by the Town & Country Planning Department, in case the site of warehouse falls in more than one potential zones, then the norms of area will be applicable for the potential zone wherein more than 50% of applied land falls.

b. Logistics:

Logistics can be defined as any commercial activity of transportation, storage and distribution of any article & thing or services by bringing together several functionalities to bring products and services at the right place, at the right time, in the desired condition with the minimum cost and highest return on investment fall under the ambit of Logistics. The definition of logistics includes the following:-

- I. Assembly: Creating an assembly from basic component either through automation or manually.
 - II. Customizing: Customizing core product as per customer requirement through the use of automation, semi automation or manual process including module assembly.
 - III. Deconsolidation: Creating from bulk to small packaged goods for retailing e.g. deconsolidation activities in stores/warehouses for retailing and last mile delivery.
 - IV. Packing/Packaging/Labelling/Bar-coding/Rfid tagging.
 - V. Ancillary, value addition, processing activities and supply chain management.
 - VI. Specialized warehouse storage
 - VII. Testing & Inspection facilities.
 - VIII. Reverse distribution/logistics i.e. collection of damage, outdated, unsold, returned goods and bringing them back to supplier or manufacturer that includes transportation and warehousing.
- * Value added services include processing, sorting, grading, packaging, re-packaging, palletization, Bagging, Kitting & Unitizing Facilities etc. and Ancillary services include equipment maintenance & repair, testing/inspection.

c. Logistics Park:

A Logistics park is defined as an agglomeration of a given set of logistics activities (core, value added, ancillary as well as commercial) at a particular, well-defined location. Such a park will be developed on a minimum area of 25 acres with a total investment of at least 25 Crore and will include but not be limited to the following activities:- (a) Warehousing storage system

(b) Industrial plots and ready to move in sheds (c) Logistic services (d) Infrastructure for value added and ancillary services, commercial activity (e) Sector specific in-bound and out-bound logistic (f) Inter-modal transfer arrangements/facilities, truck terminals. Logistics Park should be accessible, at minimum by a 2- lane paved road, with a minimum approach road of 60 ft.

A minimum of 85% of the total area to be used for providing logistics services and within this 20% will be permitted for industrial activities and 10% of the remaining area shall be allowed for residential purposes.

For commercial activities, up to 5% shall be allowed in Medium and Low potential zones and up to 2% shall be allowed in Hyper & High potential zones.

Further, new norms for conversion and other charges including for State Infrastructure Augmentation charges shall be fixed in consultation with Town and Country Planning Department.

d. Integrated/Multi Modal Logistics Park (MMLP)

An Integrated/Multi Modal Logistics Park (MMLP) is defined as a multi-modal freight- handling facility with a minimum area of 100 acres with a total investment of at least 100 Crore, comprising mechanized warehouses, specialized storage solutions such as cold storage, facilities for mechanized material handling and inter-modal transfers container terminals, bulk / break-bulk cargo terminals. Multimodal logistics parks are expected to provide the following key services: Freight aggregation and distribution, Multimodal freight transportation, ICD, Storage and Warehousing, Value added services etc. MMLP's developed under this policy mandate that the developer allows other logistics operations to operate from the MMLP i.e. any player willing to pay terminal usage charges and other additional charges specified by the operator shall be allowed to avail the logistics services provided.

MMLP, by definition is a logistics facility with access to more than one mode of transport. This allows it to serve as a point of intermodal change and will help in driving higher usage of rail, coastal shipping, inland waterway and higher capacity trucks for long haul. Integrated/ Multi Modal Logistics Park (MMLP) shall have the following provision:

- MMLP's should be accessible, at minimum, by a 2-lane paved road, with a minimum approach road of 60 ft.
- MMLP's should have access to a rail siding. The development of the rail siding should be completed within three years of initiating the MMLP development.

Across Warehouses, Logistics Park and MMLP, industrial activity shall be limited to activities aligned to Logistics/Warehousing such as sorting, grading, packaging, kitting, palletization, bagging etc.

FAR on different components of the Warehouse/Logistics Park/MMLP shall be applicable as per the prevailing norms of Town and Country Planning Department.

e. Cold Chain Facility

A Cold Chain Facility can be developed with minimum investment of INR 15 crore and minimum area of 20,000 sq. ft. The detailed guidelines in this regard may be referred in Haryana Food Processing Policy 2018.

f. Retail Enterprise

Retail Enterprise is a 'shop' as defined in Section-2 (25) of Punjab Shops and Commercial Establishments Act, 1958. For Retail, the policy will be applicable to enterprises fulfilling any one of the criteria as specified below:-

- Retail enterprise with an annual turnover of INR 1 crore or more OR
- Retail enterprise employing 10 or more people on full time basis.

g. Retail Hub

A Retail Hub is a group of retail and other commercial establishments that is planned, developed and managed as a single property owned by single or more than one owner, comprising retail units such as shops offering goods and services and including family entertainment centers, hotels, offices/commercial complex, restaurants, pubs, gym, auditorium for plays, big-box retail store, sports activity area, library, day care/crèche and similar retail units, multiplex and common areas, where all retail activities including selling to the end consumer will be permissible. A retail hub shall be developed on a minimum area of 5 acres in agriculture zones in Low and Medium potential zones.

h. "Warehousing cum Retail" facility in agricultural zone:

The Investor shall be permitted to setup "Warehousing cum Retail" facility in agricultural zone, in Medium & Low Potential zones, where they would be operating Warehousing and retail operations from the common premises. Following are the development guidelines for this category:

- Minimum land requirement shall be 10 acres
- The Retail or Cash & Carry activities shall be carried out at up to a maximum of 25% of the permitted FAR for the given land parcel.
- Auto CLU zones shall be earmarked in Agriculture Zones for setting up of Warehousing cum Retail units.
- External Development Charges and Commercial license fee would be fully reimbursed in C & D category blocks.

B. Eligibility Criteria:

- Enterprises for which any package of incentives has already been sanctioned under Enterprise Promotion Policy - 2015, shall not be eligible to avail benefits under Logistics, Warehousing and Retail policy.
- Enterprises which will commence commercial services/operations/production after the date of notification of Logistics, Warehousing & Retail policy i.e. 09.03.2019 will be eligible for availing of incentives under this Policy.
- The Enterprise should have filed Udyog Aadhaar Memorandum/ Industrial Entrepreneur Memorandum.
- The Enterprise should be in regular operations at the time of disbursement and the subsidy shall not be released to the closed Enterprise.
- The Enterprise should have obtained NOC/CLU from competent Authority, if applicable.

- (f) The benefits of this policy will also be extended to the existing Enterprises which would make at least 50% additional investment in fixed assets of the original Fixed Capital Investment (FCI).

C. Commencement and Applicability:

These schemes are applicable w.e.f. date of issuance of notification of the Logistics, Warehousing & Retail policy and will remain in force for a period of 5 years or superseded by the Government.

D. Submission and processing of Applications:

The applicant shall apply online on the portal of Industries & Commerce Department/HEPC. The application shall be examined and processed by the officials of the Industries & Commerce Department.

E. Competent Authority for sanction:

The Director General, Department of Industries & Commerce, Haryana, shall be competent authority for approval and sanction of these incentives.

F. Timelines for processing of applications (working days):

1. Time limit for approval in case where no deficiency is found – 30 days.
2. Time limit for approval in case where additional information is required – 45 days.
3. Time limit for conveying the deficiencies, if any and removal thereof:-
 - (i) Joint Director/Deputy Director, DIC shall convey the deficiencies to the applicant unit – 10 days.
 - (ii) Time limit for removal of all deficiencies to the applicant unit – 15 days.
 - (iii) Notice period to the applicant unit before rejection of application – 07 days.

Note:-

- (a) In case the deficiencies are not removed within prescribed period, the claim shall be filed by the Competent Authority after a notice period of 7 days, under intimation to the enterprise through an e-mail.
- (b) The claim application so filed may be reopened with the orders of Administrative Secretary Industries & Commerce provided request for the same is received within a period of 30 days from the date of rejection of the claim by the designated Competent Authority.

G. Interpretation of Rules: Administrative Secretary, Department of Industries & Commerce, Haryana shall be competent to make interpretation of provisions of these schemes.

H. Appeals: Appeal against orders passed by the Competent Authority shall lie with Administrative Secretary, Department of Industries & Commerce, Haryana within a period of 30 days from the date of communication of orders appealed against. The order passed by the Administrative Secretary in appeal shall be final.

I. Penal Action: In case, it is found at any stage that the applicant has claimed the assistance on the basis of wrong facts, the applicant shall besides refunding assistance with compound rate of interest @ 12% per annum, which shall also be recoverable as arrears of land revenue and facing legal action, shall be debarred from grant of any incentive/assistance from the State Government.

J. Power to condone the delay:

The power to condone the delay in late submission of application by the applicant for availing the benefits under these schemes will be as under:-

- (i) The Director, Industries & Commerce Department, Haryana shall be competent to condone the delay up to a period of 03 months after the prescribed time limit.
- (ii) The Administrative Secretary, Industries & Commerce Department, Haryana shall be competent authority to condone the delay for a period more than 03 months but upto 06 months after the prescribed time limit.

Provided that the competent authority is satisfied with the reasons of late submission of the application on the basis of the substantial evidence/documents/ arguments presented by the applicant.

1. Capital Subsidy:

1.1 Quantum of Assistance

- Warehousing:

Financial assistance @ 25% of the fixed capital investment subject to maximum of INR 5 Crore.

- **Logistics Park:**
Financial assistance @ 25% of the fixed capital investment up to a maximum of INR 15 Crore for developing infrastructure in Logistics Park.
- **Integrated/Multi Modal Logistics Park:**
Financial assistance @ 25% of the fixed capital investment up to a maximum of INR 25 Crore for developing infrastructure in Integrated/Multi Modal Logistics Park.

1.2 Applicability

- (i) The enterprise which has commenced commercial services/operations/ production after the date of issuance of notification of the Logistics, Warehousing & Retail Policy.
- (ii) Applicable for units setting up in C & D category blocks.
- (iii) The enterprise should continue in commercial services/operations/production for a period of 10 years from the date of commencement of services/ operations/production, feeling which the Capital Subsidy shall be recoverable as per provisions contained under clause I of the scheme.

1.3 Eligible Fixed Capital Investment (FCI)

- (i) The new investment in building, machinery & equipments shall only be considered while working out eligible FCI.
- (ii) The entire fixed investment in building, machinery & equipments made before commencement of commercial services/operations/production shall be considered while calculating eligible FCI.

Procedure and Time Limit

1.3.1 All the eligible Enterprises shall apply on the portal of the department in the prescribed application form **(Annexure-I)** and undertaking/declaration **(Annexure-IA)** along with attachments within three months from the date of start of commercial services/operations/production. The copy of following documents shall be required to be enclosed with the application form:-

- I. CA Certificate regarding fixed capital investment in land, building, Plant & machinery **(Annexure-II)** (investment in existing enterprise and investment for expansion in case of existing Enterprises & investment for new Enterprises separately).
- II. Details of building, machinery/equipment (Including date of invoice-Name of the machinery & equipments—Value in Rs.) **(Annexure-III)**.
- III. Copies of the purchase invoices of machinery & equipments mentioned under the Annexure-III.
- IV. Audited balance sheet of the Enterprise of last year (Applicable in case of existing Enterprise applying under the provision of expansion of Enterprise).

1.4.2 Time limit to apply:

The applicant shall apply within 03 months from the date of start of commercial services/operations/production.

2. Interest Subsidy:

2.1 Quantum of Assistance

- **Warehousing:**
Financial assistance in the form of interest subvention @ 5% on loan taken to meet working capital requirements subject to a maximum of INR 10 lakhs per year for 3 years.
- **Logistics Park:**
Financial assistance in the form of interest subvention @ 5% on loan taken to meet working capital requirements subject to a maximum of INR 20 lakhs per year for 3 years.
- **Integrated/Multi Modal Logistics Park:**
Financial assistance in the form of interest subvention @ 5% on loan taken to meet working capital requirements subject to a maximum of INR 50 lakhs per year for 3 years.

2.2 Applicability

- (i) The Enterprises to which loan has been sanctioned on or after the date of issuance of notification of the Logistics, Warehousing & Retail policy shall be admissible for interest subsidy.

- (ii) Applicable for units setting up in C & D category blocks.

2.3 Procedure and Time Limit

As per provisions made under Notification No. 49/43/2015-4IB1 dated 10.06.2016 of Interest Subsidy Scheme notified under Enterprises Promotion Policy, 2015.

3. Stamp Duty:

3.1 Quantum of Assistance

The Logistics units, Warehousing units, Logistics Park and Integrated/Multi Modal Logistics Park shall be eligible for 100% reimbursement of Stamp Duty.

3.2 Applicability

The Enterprises/ developers which/who have purchased the land or taken the land on lease/transfer on or after the date of issue of notification of the Logistics, Warehousing & Retail policy shall be admissible for the refund of Stamp Duty and the Scheme shall be applicable throughout the State.

3.3 Procedure and Time Limit

As per provisions made under Notification No. 49/43/2015-4IB1 dated 12.07.2016 of Stamp Duty Refund Scheme notified under Enterprises Promotion Policy, 2015.

4. Electricity Duty Exemption:

4.1 Quantum of Assistance

The Logistics units, Warehousing units, Logistics Park and Integrated/Multi Modal Logistics Park shall be eligible for 100% of Electricity Duty exemption for a period of 7 years.

4.2 Applicability

The Enterprises which commence commercial services/operations/production and obtain electric connection on or after the date of issue of notification of the Logistics, Warehousing & Retail policy shall be admissible for this incentive and the Scheme shall be applicable throughout the State.

4.3 Procedure and Time Limit

As per provisions made under Notification No. 49/43/2015-4IB1 dated 18.04.2016 of Electricity Duty Exemption Scheme notified under Enterprises Promotion Policy, 2015.

5. External Development Charges (EDC)

5.1 Quantum of Assistance

1. For Warehouses, Logistics Park & Integrated/Multi Modal Logistics Park: 50% reimbursement in EDC in C & D category Blocks
2. For Warehousing cum Retail category: Full reimbursement in C&D category Blocks

5.2 Applicability

- (i) The Enterprises/ developers which/who have purchased the land on or after the date of issue of notification of the Logistics, Warehousing & Retail policy shall be admissible for the refund of EDC.
- (ii) Applicable for enterprises setting up in C & D category Blocks.
- (iii) The enterprise should have commenced commercial services/operations/ production.

5.3 Procedure and Time Limit

5.3.1 All the eligible Enterprises shall apply on the portal of the department in the prescribed application form along with attachments within three months from the date of start of commercial services/operations/production. The copy of following documents shall be required to be enclosed with the application form:

- I. Application Form (**Annexure IV**) and Undertaking (**Annexure IX**).
- II. Copy of IEM/UAM.
- III. Copy of first sale/service bill.
- IV. Copy of CLU permission.
- V. Photocopies of sale deed registered with concerned sub-registrar.
- VI. Documentary proof of payment of External Development Charges (EDC) for the project.
- VII. Copy of Building plan approval.
- VIII. Certificate issued by empanelled architect regarding usage of FAR (for Warehousing cum Retail category) -(**Annexure V**).

5.3.2 Time limit to apply:

The applicant shall apply within 03 months from the date of start of commercial services/ operations/ production.

6. Commercial License Fee for Warehousing cum Retail category**6.1 Quantum of Assistance**

Full reimbursement in C & D category Blocks.

6.2 Applicability

- (i) The Enterprises/ developers which/who have purchased the land on or after the date of issue of notification of the Logistics, Warehousing & Retail policy shall be admissible for the refund of EDC.
- (ii) Applicable for Warehousing cum Retail units setting up in C & D category Blocks.
- (iii) The enterprise should have commenced commercial services/operations/ production.

6.3 Procedure and Time Limit

6.3.1 All the eligible Enterprises shall apply on the portal of the department in the prescribed application form along with attachments within three months from the date of commercial services/operations/production. The copy of following documents shall be required to be enclosed with the application form:

- I. Application Form (**Annexure VI**) and Undertaking (**Annexure IX**).
- II. Copy of IEM/UAM.
- III. Copy of first sale/service bill.
- IV. Copy of CLU permission.
- V. Copy of Commercial License obtained.
- VI. Copy of deposit receipt of Commercial License Fee.
- VII. Photocopies of sale deed registered with concerned sub-registrar.
- VIII. Copy of Building plan approval.
- IX. Certificate issued by empanelled architect regarding usage of FAR (**Annexure V**).

6.3.2 Time limit to apply:

The applicant shall apply within 03 months from the date of start of commercial services/operations/production.

7. Capacity Building incentives:**7.1 Quantum of Assistance**

Re-imbursement to Logistics and Warehousing units on technical training cost of the worker (mainly in operational, front-line, supervisory roles) subject to a maximum of 50% of the training cost, limited to maximum INR 10,000, which will be provided one time per worker per training program. The training cost shall be claimed by the Entrepreneur within 1 year from the date of commencement of commercial production of the Enterprise.

The training should be arranged from any Government recognized/approved institution.

7.2 Applicability

- (i) Trainings commenced on or after the date of issue of notification of the Logistics, Warehousing & Retail policy shall be admissible for capacity building incentives and the Scheme shall be applicable throughout the State.
- (ii) The incentive is only applicable for workers with Haryana domicile.

7.3 Procedure and Time Limit

7.3.1 All the eligible applicants shall apply on the portal of the department in the prescribed application form (**Annexure-VII**) along with attachments and Undertaking (**Annexure IX**). The copy of following documents shall be required to be enclosed with the application form:

- (i) Employment certificate
- (ii) Training completion certificate
- (iii) Copy of Domicile certificate from competent authority as proof of Haryana resident

7.3.2 Time limit to apply:

The applicant shall apply within 03 months from the date of completion of training.

DEVENDER SINGH,
Additional Chief Secretary to Government of Haryana,
Industries and Commerce Department

Annexure-I**Application form to avail Capital Subsidy incentive under the Logistics, Warehousing & Retail Policy**

1	Name of the applicant (Authorized person of the unit)			
2	Aadhaar Number			
3	Name and Address of the enterprise/developer			
4	Correspondence address			
5	E-Mail address of the enterprise			
6	Contact Number of the enterprise			
7	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)]			
8	Total FCI (land, building, Machinery and equipments)			
9	Eligible FCI (Building, Machinery & Equipments)	Item	Value (in Rs.)	
		Building		
		Machinery & Equipments		
10	Date of Commencement of services/ operations/ production			
11	IEM/UAM No. and date			
12	Name of the Bank and Account number along with IFSC/RTGS code.			

Dated:

(Signature of the applicant)

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Annexure-IA**Undertaking/ Declaration**

Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs. 50/-(Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or First Class Magistrate):

1. I/We, _____ do hereby solemnly state that I am proprietor/ partner/ director/ _____ of M/s _____

Located _____ which is engaged in the manufacture of _____ (if applicable) and I have been authorized to file the Capital Subsidy Refund claim with the Department of Industries & Commerce, Haryana.

2. I / We hereby confirm that all requisite clearances / approvals / NOCs for running the industry have been obtained and that failure to comply with the requisite clearances / approvals / NOCs shall may make us liable for legal action as specified under the respective Acts / Codes and Rules.

3. I / We do hereby affirm that the particulars given in the application are correct. In case any of the statement/ information furnished in the application/ documents later found to be wrong or incorrect or misleading, I do hereby undertake to Refund the entire amount of assistance under the head of Capital Subsidy of Rs. _____ (Rupee _____) granted to me at the compound rate of interest @12% per annum, which shall also be recoverable as arrears of land revenue, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/ checking or otherwise at any stage. I, also further undertake to refund the entire amount of Capital Subsidy availed till date, in case the enterprise closed its industrial activity before 10 years from the date of commencement of production/operations.

Dated:

Signature of the applicant(s)

Annexure-II

Certificate from Chartered Accountant regarding New Fixed Capital Investment (on a CA letter head)

TO WHOM IT MAY CONCERN

The records of M/s with their regd. Office at and factory located at in respect of investment in Fixed Capital Investment (original purchase value) of the company have been verified in accordance with criteria mentioned under the Scheme. It is certified that the eligible investment in Fixed Capital Investment as on date..... of commencement of services/operations/production stands as Rs.....excluding the cost towards second hand building, machinery & equipments as per details given below:

- a) Building cost
- b) Machinery & Equipments
- c) Total

I/We fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Dated:

Name & signature of the Chartered Accountant
Stamp & CA Membership number

Full Address

*In case of expansion/ diversification, indicate Fixed Capital Investment of additional new investment and existing investment (Original Value) separately.

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Annexure-III

Details of land purchased

S.No	Area of Land (in sq. mts.)	Purchase value of land as per sale/conveyance deed	Registration Fee (in INR)

Note: Attach Land Registration Certificate.

Details of building

S. No.	Component	Cost as per Civil Engineer Certificate (in INR)
1	Main Shed (s)	
2	Office Room (s)	
3	Other covered area	

Note: Attach Certificate from Civil Engineer.

Details of machinery & equipments

S.No	Name of the Machine & Equipments	Invoice Date	Invoice No.	Attachment (Invoice)
1				
2				
3				
4				

* Invoices to be attached concerning to detail mentioned in above table

Dated:

(Signature of the applicant) #

Annexure IV**Application Form for reimbursement of External Development Charges (EDC)**

1	Name of the applicant (Authorized person of the unit)	
2	Aadhaar Number	
3	Name and Address of the enterprise/developer	
4	Correspondence address	
5	E-Mail address of the enterprise	
6	Contact Number of the applicant	
7	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)]	
8	IEM/UAM No. and date (attach copy)	
9	Name of the Owner as per sale deed	
10	Land details (Khasra and Killa Nos) for which EDC reimbursement is being claimed	
11	Date of registration of Sale deed(s) (attach copy of sale deed)	
12	Date of mutations of sale deed(s) (attach copy)	
13	Amount of EDC charges for which reimbursement is being claimed (attach copy of deposit receipts)	
14	Date of commencement of services/ operations/ production (attach copy of 1st sale/service bill)	
15	Name of the Bank and Account number along with IFSC/RTGS code.	

Other Encls:-

- I. Copy of Building plan approval.
- II. Certificate issued by empanelled architect regarding usage of FAR (for Warehousing cum Retail category) **-(Annexure V).**
- III. Copy of change of land use (CLU)/ Commercial license.

Dated:

(Signature of the applicant)

Annexure-V**Certificate from empanelled Architect regarding usage of FAR****TO WHOM IT MAY CONCERN**

The records of M/s with their regd. Office at and factory located at..... have been verified in accordance with criteria mentioned under the Scheme. It is certified that the FAR usage as on date of commencement of services/operations/production is as below:

- a) FAR usage for Warehouse: _____
- b) FAR usage for Retail facility: _____

I/We fully understand that any submission made in this certificate if proved incorrect or false, will render me/us liable to face any penal action or other consequences as may be prescribed in the law or otherwise warranted.

Dated:

Name & signature of the Architect

Full Address

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Annexure-VI**Application Form for Commercial License Fee reimbursement**

1	Name of the applicant (Authorized person of the unit)	
2	Aadhaar Number	
3	Name and Address of the enterprise/developer	
4	Correspondence address	
5	E-Mail address of the enterprise	
6	Contact Number of the applicant	
7	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)]	
8	IEM/UAM No. and date (attach copy)	
9	Name of the Owner as per sale deed	
10	Land details (Khasra and Killa Nos.) for which Commercial License Fee reimbursement is being claimed	
11	Date of registration of Sale deed(s) (attach copy of sale deed)	
12	Amount of Commercial License Fee paid	
13	Receipt No. of Commercial License Fee paid (attach copy)	
14	Date of commencement of services/ operations/ production (attach copy of 1st sale/service bill)	
15	Name of the Bank and Account number along with IFSC/RTGS code.	

Other Encls:-

- I. Copy of Building plan approval.
- II. Certificate issued by empanelled architect regarding usage of FAR (for Warehousing cum Retail category) **-(Annexure V).**
- III. Copy of Commercial License.

Dated:

(Signature of the applicant)

Annexure-VII**Application form to avail Capacity Building incentives under the Logistics,
Warehousing & Retail Policy**

1	Name of the applicant (Authorized person of the unit)	
2	Aadhaar Number	
3	Name and Address of the enterprise/ developer	
4	Correspondence address	
5	E-Mail address of the enterprise	
6	Contact Number of the applicant	
7	Constitution of the Unit [Proprietary, Partnership, Pvt. Ltd., Public Ltd., LLP (Limited Liability Partnership)]	
8	IEM/UAM No. and date (attach copy)	
9	Number of workers/employees that have got training (Details as per Annexure- VIII to be attached)	
10	Name of the training agency	
11	Address of the training agency	
12	Contact number of the training agency	
13	Actual cost incurred on training (in Rs.)	
14	Name of the Bank and Account number along with IFSC/RTGS code	

Dated:

(Signature of the applicant)

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Annexure-VIII**Application form to avail Capacity Building incentive under the Logistics, Warehousing & Retail Policy**

Sr. No.	Name of worker/employee that got trained	Aadhaar No.	Duration of Training		Training Certificate No.	Haryana Domicile Certificate No. & Date	Field of Training	Training Fee (in Rs.)
			From	To				

Encl:-

- i) Employment certificate of each worker/employee.
- ii) Training completion certificate of each worker/employee.
- iii) Copy of Domicile certificate from competent authority as proof of Haryana resident in respect of each worker/employee.

Dated:

(Signature of the applicant)

Annexure-IX

Undertaking/Declaration (to be submitted on non-judicial stamp paper of Rs. 50/- (Min) duly sworn before a Notary Public (duly affixed with Notarial Stamp; and with Notary Seal & Notary Registration Number) or First Class Magistrate):

I, do hereby solemnly state that I am proprietor/partner/director/..... of M/s located and I am authorized to file the claim of refund of External Development Charges/Commercial License Fee for Warehousing cum Retail Category/Capacity Building Incentives (mention the relevant incentive) with the Department of Industries & Commerce, Haryana.

2. I have gone through all the conditions/criteria mentioned in the scheme and the same have been duly complied with.

3. I, do hereby affirm that the particulars given in the application are correct. In case, any of the statement/information furnished in the application/documents later found to be wrong or incorrect or misleading, I, do hereby undertake to refund the entire amount of assistance of Rs. (Rupee) granted to unit at the compound rate of interest @ 12% per annum, which shall also be recoverable as arrears of land revenue, besides facing legal action in case facts contained in this application are proved to be wrong at the time of verification/checking or otherwise at any stage.

Dated:

Signature of the applicant